



Visiting Nurse Association
1440 West Mockingbird Lane
Dallas, TX 75247

STOCK LETTER OF TRANSFER

The Visiting Nurse Association provides this form letter to assist the donor in instructing his/her broker to transfer securities as a donation to VNA. To ensure proper credit, **the donor is asked to provide VNA with a copy of this letter by mail, fax, or e-mail.**

Mail to: Robert P. Carpenter
President and CEO
Visiting Nurse Association
1440 West Mockingbird Lane
Dallas, TX 75247

Fax to: Robert P. Carpenter
214-689-2300

Email to: CEO@vnatexas.org
Telephone: 214-689-0000

Donor Broker Contact: _____

Brokerage: _____

Telephone: _____ **Fax:** _____

Address: _____

City, State Zip _____

Donor Account #: _____ **Stock Name:** _____

Number of Shares: _____ **Estimated Value:\$** _____

Please accept this letter as your authorization to deliver securities from my account, referenced above, to the account of VNA of Texas, per the following instructions:

DTC#: 0418
VNA Broker: Citigroup SmithBarney Inc.
Address: 5950 Berkshire Lane, #600
Dallas, TX 75225
Account #: 609-07886-10-521
Contact: Jason Bottenfield, CFP
Telephone: 214-696-7183

Donor Signature: _____ **Date:** _____

Address: _____ **Telephone:** _____

City, State Zip: _____